


## Search for library resources

With a single search, you can find print and digital resources.

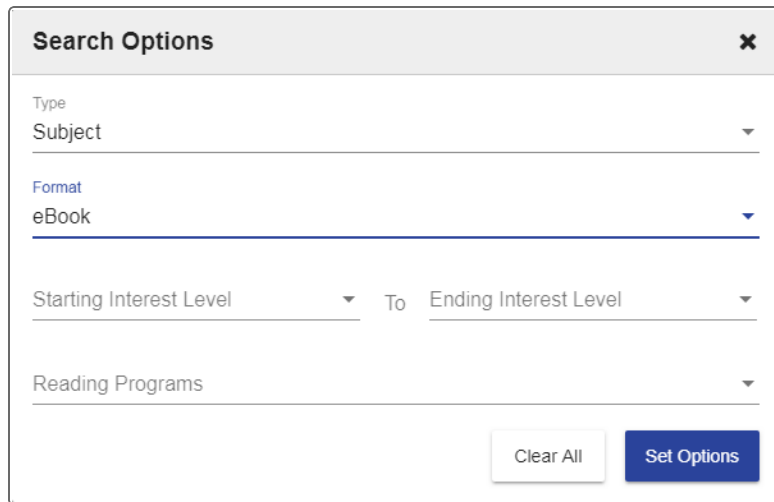
### To perform a keyword search of all library resources:

In the Search bar at the top of any page, type a search term, and then press **Enter** or **Return**.

### To use custom search settings to narrow your search:

1. Next to the search bar at the top of any page, click .
2. Use any or all of the following drop-downs to narrow your search:
  - **Type:** Select a type of search to perform (Keyword, Title, Author, Subject or Series).
  - **Location:** Search your school, a group of schools (elementary, middle or high) or your entire district.
  - **Format:** Narrow your search to a specific format, such as eBooks.
  - **Starting and Ending Interest Level:** Narrow your search to an Interest Level range.
  - **Reading Program:** Narrow your search by a reading program range.

3. Click **Set Options**.



**Search Options** ✕

Type  
Subject



Format  
eBook

Starting Interest Level ▼ To Ending Interest Level ▼

Reading Programs ▼

4. In the search bar, type a search term.

5. Press **Enter** or **Return**.

**Note:** If the custom search icon next to the Search bar appears with a white circle , that means custom search settings are applied. To clear them, click , and then **Clear All**.

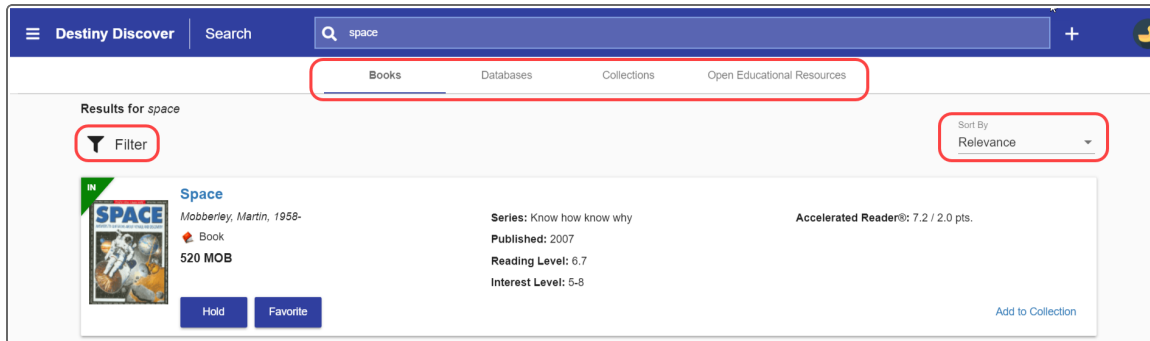
You can expand or refine your search using the following tools:

Search tool	Description	Example
<b>Quotation marks (")</b>	Use quotes around search terms to find a specific phrase.	<i>"Great Pyramid"</i> (with quotation marks) will return results that include the exact phrase in the title record.  <i>Great Pyramid</i> (without quotation marks) will return results with the words "Great" and "Pyramid" anywhere in the title record, in no specific order and not necessarily together.
<b>Asterisk (*)</b>	Type an asterisk in the middle of or after a set of characters to let Destiny fill in the blank.	<i>hou*</i> will return results such as <i>house, Houdini, Houston, etc.</i>
<b>Question mark</b>	Use a question mark to replace a single character.	<i>ho?e</i> will return <i>hole, home, hose, Howe, etc.</i>
<b>AND, OR and NOT</b>	Use these Boolean operators between search words (must be uppercase). The AND operator is always assumed if you include two words in your search.	<i>red blue</i> is the same as <i>red AND blue</i> .

## Navigate search results


After you perform a search, you will see a search results page. From here, you can narrow or sort your search, see if a resource is available and more.

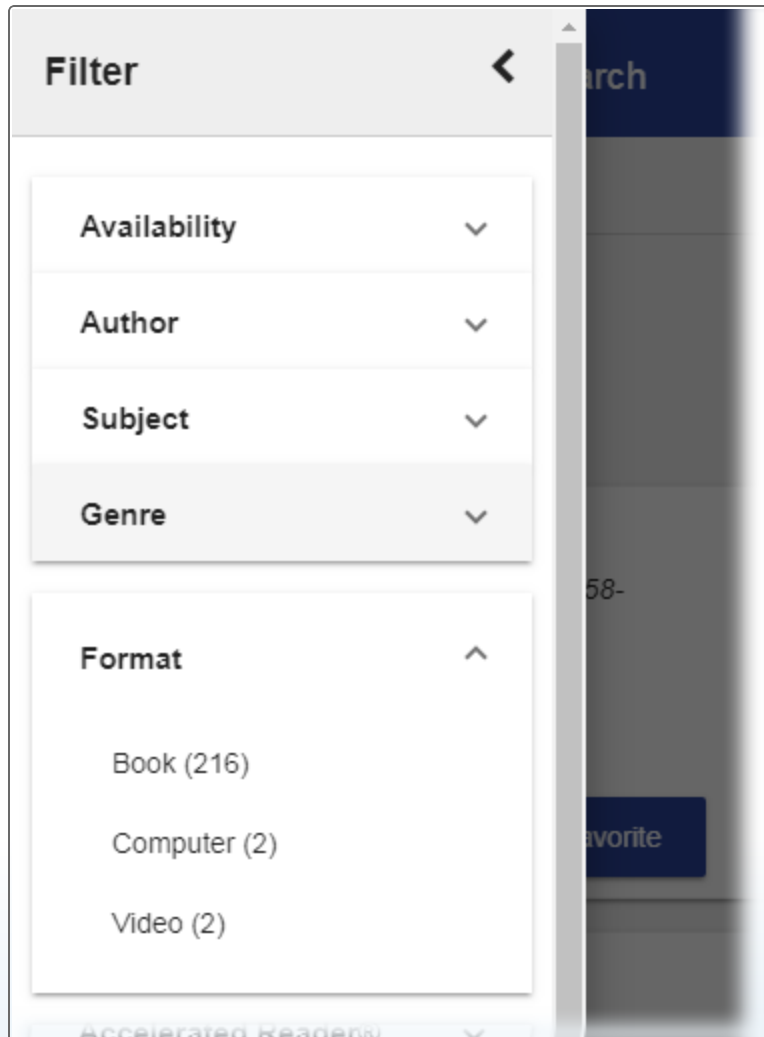
**Search results are organized by tabs:**



- **Books:** Includes all print books and other physical materials, as well as eBooks, audiobooks and interactive eBooks.
- **Databases:** Contains links to free and subscription databases and web resources.
- **Collections:** Includes groups of curated resources from Collections by Destiny® that are shared with your school or district.
- **Open Educational Resources:** Contains links that give educators access to teaching and learning resources.

## To narrow or sort your search results:

- Click  **Filter**, and select any you want to apply.



- In the top-right corner, use the **Sort by** drop-down to change the sort order.

**Note:** To see information about a specific search result, click its title or cover image.

Search results on the Books tab show the format, such as Book or Follett eBook.

Books Databases Collections Open Educational Resources

Results for coral reefs

Filter Sort By Relevance

**Coral reefs of the southern Gulf of Mexico**  
Tunnell, John Wesley  
Book  
\$77.7 COR  
Hold Favorite Add to Collection  
Series: Harte Research Institute for Gulf of Mexico Studies series  
Published: 2007  
Interest Level: Adult

**Discovering coral reefs**  
Levy, Janey  
Follett eBook  
\$77.7/89  
5 of 5 available  
Open Checkout Favorite Add to Collection  
★★★★☆ (1)  
Series: World habitats  
Published: 2008  
Reading Level: 7.7  
Interest Level: 3-6  
Accelerated Reader®: 5.5 / 0.5 pts

Search results also include the following options:

- **Add hold/Unhold**
- **Favorite/Unfavorite**
- **Add to Collection**
- **Play** (Audiobooks only)
- **Checkout** (Follett eBooks and Follett Audiobooks only)
- **Open** (eBooks and Open Educational Resources only)

**Note:** The options that appear are based on the features available at your school.

You can perform a new search from a search results page.